

Town of Westminster Select Board Meeting

Tuesday, March 10, 2015

Present: Craig Allen, Paul Banik, Toby Young, newly elected board member, K. Sheldon Beebe and Peter Barrett (by telephone).

Others Present: Russell Hodgkins (Town Manager), Mark Lund (Road Foreman), Millie Barry (Recording Secretary), Jason Perry, Fran Renaud, Joe Ruggiero, Jan Ameen, Fact TV, Andy Daigneault, Walt Allbee and David Dupuis

1. **Call to Order:** The meeting was called to order by the Town Manager at 7:00 p.m. in the Westminster Town Hall.
2. **Reorganization of the Board:**
 - A. **Elect a Chair of the Select Board:** Toby Young nominated Shell Beebe, Craig Allen Seconded, Toby Young moved to close nominations, Craig Allen seconded. Passed unanimously. Shell Beebe abstained from voting.
 - B. **Elect a Vice Chair:** Craig Allen nominated Paul Banik, Toby Young seconded the nomination. Toby Young moved to close the nominations, Craig Allen seconded. Passed unanimously. Paul Banik abstained from voting.
 - C. **Elect Clerk:** Toby Young nominated Craig Allen, Shell Beebe seconded. Toby Young moved to close nominations, Shell Beebe seconded. Passed unanimously. Craig Allen abstained from voting.
3. **Adjustments to Agenda:** None
4. **Acceptance of Minutes:** (February 24, 2015) Craig Allen Moved to accept the minutes as printed, Paul Banik seconded, minutes accepted unanimously. (February 28, 2015) Craig Allen Moved to accept the minutes as printed, Paul Banik seconded, minutes accepted unanimously.
5. **Communications and Public Comments:** Andy Daigneault asked what does tabling indefinitely mean for the Quarry Purchase Opportunity? Toby – The matter is off the books right now. When the Select Board has all the information the people think they want it is possible to have a special Town meeting. Question: Is there a Town Plan? TM – Town plan is in final phase of review. The Plan will clarify zoning changes.
6. **Unfinished Business:**
 - A. Town Meeting Discussion (follow up)
 1. Trash discussion: Joe Ruggiero spoke about furnishing totes for every other week pick-up, 64 and 96 gal. for trash and recycling. Ruggiero proposed another option allowing 1 32 gal. bag of trash marked with residents name/address or identifiable sticker plus 1 32 gal receptacle of recyclable materials each week (toters could also be used). Pick-up done by split body (same truck), single stream. There is no limit on recycling if household created. He noted in some areas of Town there is no room for toter(s) at the end of the roads for ease of trash pick-up. He proposed the second option is viable, as well as use of large, black bags for trash/recyclables. In addition, with toter use, residents would leave them week to week making plow or road work difficult and the ease of non-resident depositing/using toters. Without a recycling tape or name/address of Westminster resident secured on the toter or bag(s) Ruggiero would leave unmarked trash for two weeks then identify refuse for follow-up by Town. Cost is \$119,500. for one year with toters. Toter cost is \$65.00 each. In the instance of more than 1 (allowed)

bag of trash per week, each additional bag must have sticker showing they've paid for extra removal. Recyclable containers are 18 gal. or larger.

David Dupuis asked if the Westminster pool location would be included in refuse removal? Ruggiero – yes, with town authorization. Jan Ameen spoke about single stream contamination at rate of 60 to 70%. Single stream pick-up designed for ease of use and convenience. She asked the Select Board to consider pick-up of can/glass one week and cardboard on alternate week to eliminate some contamination of recyclables? Ruggiero would not charge additional fees for alternating week pick-up of paper, cans etc.

2. Approved minutes posted (website)? The posting of unapproved minutes meets the time frame mandated by State law. The process of posting minutes will remain the same. It was noted by the Select Board; if there is a change/amendment to unapproved minutes it will be clearly stated what the change was. The website will be kept up and running for now.

7. New Business (Discussion/Action)

- A. Yearly Appointments of Record: Craig Allen moved and Peter Barrett seconded to appoint the individuals to committees and statutory positions as presented with modifications discussed and attach this list to the minutes for record. The motion passed unanimously. As the vacancies are filled, the list will be revisited. Paul Banik moved to change the Select Board meetings to Wednesday evening at 6:30 p.m. Craig Allen seconded. The motion passed unanimously.
- B. Listers Resignation: TM – There are deadlines to meet to close out current information and get tax bills out on time. There is some interest in the lister positions. TM working with NEMRC to record new zoning permits, adjusting properties and locking information. When this is complete the Town will decide how the Listers office will look. The SB authorized the TM to post ad for listers/other town vacancies on website, internet and in newspaper.

8. Manager's Report:

Bees and Butterfly request from State and local sixth grader is on-going. The SB suggests, when the re-seeding is done beside a Town highway to use gas seed as well as bee and butterfly seed supplied by the State.

9. **Boards and Commissions:** The Planning Commission's new version of the "Town Plan" is in its final review stage and is expected for Selectboard review in approximately four weeks.
10. **Other Business:** Fran Renaud's questions regarding the 2/24/15 agenda and posting Town documents on her personal Facebook page will be on the 3/25/15 SB meeting. TM – A discussion about specifics of individual trash contracts will be on future agenda. The TM noted the Casella information was available in current packet of information. Casella service has been very, very good and both contracts have really good options. The time and date of future discussions re: trash will be noted on SB agenda and/or posted on Town website.
11. **Date of Next Meeting: *Wednesday***, March 25, 2015 at 6:30 p.m. (note changes)
12. **Adjournment:** Craig Allen moved and Peter Barrett seconded to adjourn the meeting at 8:40 p.m.

Clerk Signature