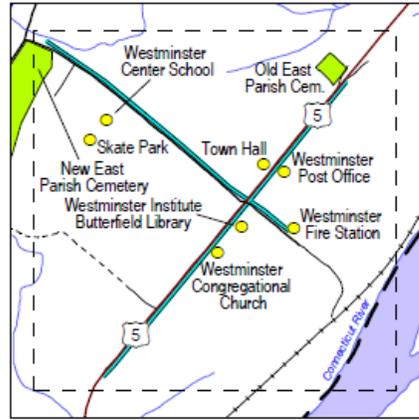


**REQUEST FOR INFORMATION # 1
FOR ARCHITECTURAL SERVICES**

Town Hall Renovation

Westminster, VT

September 11, 2015



Questions to date :

- 1.) What is the distance on south side of the Town Hall and rear side to property lines? **The south side is approximately 30' and the rear (west) side is approximately 22'.**
- 2.) Would you accept less insurance coverage for this project? **We have asked for two million aggregate/one million each occurrence. I would ask that you carry the requested amount and create an add/delete alternate for lesser coverage (no lower than 1M/1M). In either case, the Town of Westminster and its employees will be requesting to be added as additionally insureds for liability arising from this agreement.**
- 3.) Will professional liability insurance be required? **Yes, the Town of Westminster will be requesting one million dollars of coverage for "Professional Liability/Errors & Omissions" insurance.**

***Please direct all questions in writing to Russell Hodgkins at Town of Westminster at manager@westminstervt.org. Response to questions will be posted on <http://www.westminstervt.org/> under Westminster Hall RFP.**

Russell Hodgkins – Town Manager
Town of Westminster
3651 U.S. Route 5
PO Box 147
Westminster, VT 05158
manager@westminstervt.org

END OF RFI # 1