

**TOWN OF WESTMINSTER
DEVELOPMENT REVIEW BOARD
February 4, 2019**

Members Present: Chris Potter (Chair), Tim Harty (Vice Chair), Don Anderson (Clerk), Oliver Brody and Ed Harty

Others Present: Russell Hodgkins (ZA), Kelley Thayer (Recording Clerk)

Interested Parties: Abigail Golde, Michael & Linda Fawcett

1. Call to Order: Chris Potter (Chair) called the meeting to order at 6:32 P.M.

2. Adjustments to Agenda: None

3. Acceptance of Minutes: Tim Harty made a motion to accept the minutes as printed for the December 3, 2018 minutes. Don Anderson seconded and the motion passed.

Ex Parte Communications: Chris Potter (Chair) asked the Board if any member needed to recuse themselves from the hearings. Hearing none, the hearings proceeded.

Interested Parties: All interested parties that signed in agreed to affirm that the evidence they give in the cause under consideration shall be the whole truth and nothing but the truth under the pains and penalties of perjury. Any comments from the public should be directed to the DRB. Chris Potter stated that everyone will get a chance to speak and will get the chance to become an interested party. What that means is if the application did ever go on to the environmental court further down the road beyond us, an interested party would have the information needed.

Deliberative Session: The DRB members had previously agreed to make their decision in Deliberative Session, following the public hearing on the applications. It will be scheduled at the end of the Development Review Hearing.

4. Communications and Public Comment: None

5. New Business – DEVELOPMENT REVIEW:

Application #19-25 (Abigail Golde) – property located at 3510 US Route 5. The Applicant is requesting “Multiple Repairs” to a Historic house in the Village. This Application will be reviewed under Section 311 Site Plan Review; Section 445 Village District Zone; Article IX Historical Preservation Overlay District of the adopted 2017 Zoning Bylaws with the recommendation of the Historic Review Board.

Chris Potter began with a brief overview of Application # 19-25. He asked Abigail Golde to briefly describe her intentions for the requested permit. Abigail began by stating that the repair process will be very gradual. The interior is in desperate condition. Abigail stated that she has no

intentions on changing the existing layout of the home just to repair and restore. Abigail would like to paint the exterior of the home and repair the porches back to their original state. The front chimneys have been recently built and are solid, stable and she would like to install a lining within the chimney for safety. She has no intentions on removing the existing trees unless it is necessary due to safety reasons. In the future (included in this permit), Abigail would like to repair the driveway, creating a Carriage Loop Driveway to gain access to the front of the home for entrance into the home. Abigail's intentions are for this home to remain a single family home. Abigail has done many renovation projects in the past and believes in uplifting the Village by repairing the home.

After hearing no further testimony or questions, Chris Potter closed Application 19-25 at 7:00 PM.

6. Unfinished Business: (Discussion / Action): None

DELIBERATIVE SESSION:

The Board went into Deliberative Session after the room cleared at 7:03 PM. Upon coming out of Deliberative Session at 7:21 PM the Board made no additional comments. Upon hearing no further discussion, Chris Potter made a motion to accept the application as presented with no conditions at this time. Oliver Brody seconded the motion and the motion passed 5-0.

7. Other Business (Discussion / Action): The Board asked the ZA if there was going to be a meeting next month. The ZA told the Board that there was two new applications to be heard on March 4th. Tim Harty asked about two past permits and how they were going. The ZA gave them the current status of the new construction for these two permits and mentioned a third property which did not get a permit before construction began and hence is paying double for their permit.

8. Date of Next Meeting: Monday, March 4, 2019 at 6:30 pm.

9. Adjournment: Tim Harty made a motion to adjourn at 7:30 PM. Don Anderson seconded the motion and the motion passed.

Signature of Clerk

Date

Prepared by: Kelley Thayer (Recording Clerk)

(Note: These are unapproved minutes. Corrections, if necessary, will be found in the minutes of the next DRB meeting.)