

TOWN OF WESTMINSTER
PLANNING COMMISSION MEETING (PC)

November 7, 2022

Members Present: Bari Shamas (Chair), Richard Crocker, Seroya Crouch, Michelle Chmelar

Others Present: Sarah Danly

1. CALL TO ORDER: Bari Shamas (Chair) called the meeting to order at 6:33

Bari will take minutes

2. COMMUNICATIONS AND PUBLIC COMMENT:

3. ADJUSTMENTS TO AGENDA:

4. ACCEPTANCE OF MINUTES: Oct 11th Seroya moved and Michelle seconded
Minutes accepted as corrected - speeches to species

5. UNFINISHED BUSINESS

A. Planning of Housing forum - Tues. Nov. 15 6:30pm Westminster Institute

Richard List of needs for the event

Document on Google drive

Have the goal distributed Seroya will get it printed

Seroya will send it in Keynote to Bari

Michelle has one large easel with paper roll

Michelle is asking Jim Matteau about whether the institute has some

Sarah D. will bring the sticky type flipchart

Richard will try to get flip charts from town hall

Michelle will make signs into houses-hopefully

Michelle will get sharpies, water

Do not need to worry about zumba class if we use the small room. We can use the larger one and the zumba class will be over.

Refreshments - cider, bottles of water, cookies

Richard will keep time

Bari will make cookies

Team leaders training -

investment properties- Bari

Short term - Article 10 fire codes - Permits

Taxes - Michelle is researching

Do you think the town should regulated short term rentals?

Sarah suggests - should the town support long term housing?

Tiny homes -Seroya

question about re-zoning

State of Vermont wants cluster housing and encourages that.

Can you rent a small piece of land

Are tiny homes a solution for Westminster

What is a tiny home - is it movable or not?

What experiences have had with tiny homes

What is the difference between 6 or seven tiny homes and manufactured home parks

Elder housing - Michelle

What is the need in Westminster

What is our demographic

Do people need to rent or do they can they afford an accessible home

What do people want?

Need for 55 plus community

Cluster housing - Sarah

can we zone more effectively

PUD five units

Introduce language of accessory dwelling units/cluster housing

Often helpful to farmers and farming too

Event Schedule

Planning why we do it and

Lay out what we will be doing

WWHT - is a potential partner in developing housing

Helping low income people buy houses - if there is anything on the market

They have a loan program also for work on existing homes

We are going to have four tables

20 minutes for recap

Meet at 5:30 at the institute to set up

B. Report from Selectboard meeting - Michelle Announced we are doing the housing forum

It is in the meeting

Meeting had little of note

Trucks and what to sell of buy - maintenance plan

ARP

Richard is tasked with November meeting and will go and talk about the forum on the 15th

Bari is December

Seroya will go to January

C. Contract for MPG grant Seroya

In order to get funds we have to have two different organizations submit proposals

We have original Farm to plate and the Vital Communities

Seroya moves to decide and vote on which to organization to contract with

Michelle seconds

Terms of both contract is the same - cost is the same

What we get from Vital Communities is more timely response.

Vote to contract with Vital Communities - all in favor

Seroya has a contract template from Municipal planning grant agency and will give it to our Town

Manager to sign

We ill have to do the same thing with Windham Regional and Jenni gave Seroya the names of others. Bill Jewel is one and he was a past zoning administrator for the town of Westminster.

6. NEW BUSINESS (Discussion / Action):

A finding a new recording secretary

Ask at Selectboard meeting

State planning for town document link which Seroya sent to us she highly recommends we all read it.

Michelle asks about Kathy - Kathy will resign

7. OTHER BUSINESS: Bari Asks everyone to look over the minutes

8. DATE OF NEXT MEETING: Monday, Dec 12th 2022 at 6:30 PM via Zoom.

9. ADJOURNMENT: Michelle moved

Seroya Seconded
Meeting adjourned 8:37

Signature of Clerk Date

Prepared by: Bari Shamas