

## **DRAFT MINUTES/UNAPPROVED**

### **WESTMINSTER SELECTBOARD MEETING**

*Tuesday, February 10, 2026 at 6:30 p.m.*

Remote and in person at Westminster, VT Town Hall

**Selectboard Present:** Craig Allen (chair), Real Bazin (vice chair), Jason Perry (clerk), and Stephen Major (arrival 6:37 p.m.) - Charles (Chuck) Lawrence was absent

**Staff Present:** Millie Barry (clerk),

**Others Present:** – Zoom - Sarah Waldo, Peggy O'Toole, and others unnamed

- 1. Call to Order:** Craig Allen, chair of the Board, called the meeting to order at 6:30 p.m. Information to access a future meeting using a remote connection, when available, can be found on the Town of Westminster website or by contacting the Westminster Town Hall. This meeting was recorded by FACTTV.
- 2. Adjustments to Agenda:** Craig Allen, Chair of the Board noted there would be a motion to move to executive session after unfinished business. The Board will convene regular session after executive session concludes.
- 3. Acceptance of Minutes:**
  - A. January 20, 2025 (note year error on posted agenda) – Real Bazin motioned to accept the minutes of January 20, 2026, Jason Perry seconded, motion carried by voice vote, (Perry, Bazin, Allen)
  - B. January 22, 2025 (note year error on posted agenda) – Real Bazin motioned to accept the minutes of January 22, 2026, Jason Perry seconded, motion carried by voice vote (Perry, Bazin, Allen).
- 4. Communications and Public Comments:** None
- 5. Unfinished Business: (Discussion/Action)**
  - A. Treasurer Resignation – Information included in packet – Jason Perry motioned to accept the resignation of Pauline Blake O'Brien as Westminster Treasurer, effective February 10, 2026. Real Bazin seconded, motion passed by voice vote (Perry, Bazin, Allen). Mr. Allen thanked Ms. O'Brien for serving as Town Treasurer and noted she did a great job. Jason Perry motioned to appoint Millie Barry as Westminster Town Treasurer effective February 10, 2026, Real Bazin seconded, motion carried by voice vote (Perry, Bazin, Allen).
  - B. Executive Session: Jason Perry motioned the Board move to executive session for a contractual matter being that premature knowledge would clearly place the Municipality of the Town of Westminster or the public body, a person or persons involved at a substantial disadvantage as outline in 1VSA 313. Real Bazin seconded, motion carried by voice vote (Perry, Bazin, Allen)

**The Board moved to executive session at 6:35 p.m.**

At 6:55 p.m. Real Bazin moved to reconvene regular session, Jason Perry seconded, motion carried by voice vote (Perry, Bazin, Allen, Major).

Action taken: Jason Perry motioned to notify the Town Manager that the Town of Westminster does not plan to renew his current employment agreement or offer him a new employment agreement at the expiration of his current term of June 30, 2026. Real Bazin seconded, motion carried by voice vote (Perry, Bazin, Allen, Major).

**6. New Business:**

- A. Certificate of Highway Mileage – Year Ending February 10, 2026 – Information included in packet – Jason Perry motioned to approve the handwritten Certificate of Highway Mileage year ending February 10, 2026, Real Bazin seconded, motion carried by voice vote (Perry, Bazin, Allen, Major).
- B. Certification of Road & Bridge Standards – Tabled
- C. Approval of Road Posting by Road Foreman – Jason Perry motioned to approve the official road posting dated January 16, 2026 for 2 axle, 4 axle, tractor trailers, etc. Real Bazin seconded, motion carried by voice vote (Perry, Bazin, Allen, Major).
- D. Town Meeting discussion – Tabled to February 24, 2026. Stephen Major recommended the Board prepare a handout or statements regarding their stance on the North Westminster Community House and the Resolution for Town Manager form of government articles. Mr. Allen will advertise on the website and note on the February 24<sup>th</sup> meeting agenda town meeting article discussion.

In another matter: Stephen Major noted information was more readily available/user friendly on westminstervt.org to access Westminster agendas and warned meetings on the Town website.

- 7. Boards, Committees and Commissions:** Mr. Allen noted the Westminster Center School would host a Winter Family Night in lieu of their annual winter Concert from 5:30-6:30 p.m. Thursday, February 19<sup>th</sup> to include ice skating, a winter story walk, snow building, hot dogs, popcorn and cocoa. There will also be an open meeting to discuss the budget for next year.

Mr. Allen said he had the honor of presenting the plaque dedicating the 2025 Annual Town Report to Pete Harrison.

- 8. Other Business:** None

- 9. Date of Next Meeting:** Tuesday, February 24, 2026 at 6:30 p.m.

- 10. Adjournment:** Stephen Major motioned to adjourn at 7:10 p.m., Real Bazin seconded, meeting adjourned.

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Clerk

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Date